



CAJON VALLEY UNION SCHOOL DISTRICT  
**ADMINISTRATIVE/CONFIDENTIAL (CVAA) EMPLOYEE RETIREMENT OPTIONS**

Name: \_\_\_\_\_

Employee ID #: \_\_\_\_\_

Work Site: \_\_\_\_\_

Job Title: \_\_\_\_\_

Last Work Day: \_\_\_\_\_

Effective Date of Retirement: \_\_\_\_\_

*\*Retirement date must be at least one day after last work day*

\_\_\_\_\_ **Retirement Incentive:**

Effective July 1, 2019, unit members who are at least 54 years of age, have served the last ten (10) consecutive years as a Cajon Valley administrator/confidential employee or the last fifteen (15) consecutive years as an employee in the Cajon Valley Union School District and submit an irrevocable resignation/retirement letter to the Assistant Superintendent, Personnel Services six (6) months prior to retirement date are eligible to receive a one-time, off-schedule retirement incentive equivalent to six point four percent (6.4%) of Step 5 of their current salary range to be paid in February or August of the year following retirement.

\_\_\_\_\_ **Basic Retirement (for those not eligible for retirement incentive above)**

I, \_\_\_\_\_, am submitting my letter of resignation for retirement, as indicated above, and I understand that my choice will be irrevocable.

Signature \_\_\_\_\_

Date \_\_\_\_\_

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**PLEASE CLICK HERE TO SUBMIT YOUR EXIT SURVEY**

*The feedback we obtain from exit surveys is used to better the Cajon Valley Union School District culture and learning environment.*

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